Army HSMS Newsletter

15 JUNE 2002

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CONGRATULATIONS FT. CAMPBELL!

2002 White House Closing the Circle Award Winners

Education and Outreach - Military	
Team/Group Award to:	**Fort Campbell, Environmental Division**
Title of Nomination:	**"Fort Campbell Education and Outreach, Where Knowledge Generates Action" Department of Defense, U.S. Army**
Model Facility Demonstration - Military	
Team/Group Award to:	**Fort Campbell, Environmental Division**
Title of Nomination:	**"The PPOC, the Future of Environmental Management" Department of Defense, U.S. Army**

Congratulations Ft. Campbell on a Job Well Done!
Ft. Campbell was the ONLY Army Installation to receive the White House Closing the Circle Award. To learn more about the White House Closing the Circle Award visit:
http://ofee.gov/ctc/2002-nominations.htm

INSTALLATION FOCUS: DETROIT ARSENAL

IMPROVEMENTS AT DETROIT ARSENAL:

The first improvement to our HSMS program was to use the program as an accounting system. The Detroit Arsenal uses our HSMS program as an accounting tool/resource by assigning a site specific Job Order Number (JON) to each of our hazardous material AUL "delivery" sites and "customers" stops. YES, our implemented HSMS program is a "material delivery" and "waste pick-up" type program. The Detroit Arsenal by Army standards is a small facility; as such we are able to accomplish things that a larger facility couldn't feasibly accomplish. The delivery process requires the "customer" and "delivery" personnel (as a check and balance) to sign the delivery receipt for the authorized materials. After delivery and pick-up is accomplished the document is presented to the HAZMART data entry associate who annotates the documentation and sends it forward for payment. If the requested material isn't on the AUL, it is considered "project material" and a special PROJECT JON is assigned to the documentation for usage and again the customer and delivery associate sign the delivery receipt, the cost is annotated and sent forward for payment. The customer/organization is sent a monthly billing report that includes a 15% surcharge for the materials used during the reporting period. The program very works well at the Detroit Arsenal, we've only experienced a couple isolated instances that required research/review of the documentation.

The second improvement to our HSMS program was automating our Material Safety Data Sheet (MSDS) program. The health and safety of our associates is paramount to our Safety/ Environmental Offices and our base support contractors. Typically, at most facilities the MSDS's are placed in an identified folder/binder and kept at the work-site for use if an emergency occurs or information is required. In most instances the data sheets get covered with grease/oil/etc and become illegible creating a problem. A true partnership was developed with total commitment between our Applications Data Base Manager (Dynamac Corp.), our base Logistics Contractor (ICI LLC) and the Detroit Arsenal Environmental Management Office to provide a beneficial and superior product. Not only would the "customer" reap the benefits of the automated program. The Detroit Arsenal in-house Fire Department (our first responders in the event of a release/spill) would be able to gain valuable information contained within the MSDS for a

particular building and hazardous material storage site while en-route to the incident.   In addition, our Safety Office no longer has to manage volumes of hard copy MSDS's; they are only a click away.

The magnitude of the project was intensive:

- First we identified if a computer was at the customer's work site if not, we appropriated a system for the customer using turned-in equipment next
- We reviewed every on-site hard copy of the MSDS for clarity and accuracy, if none was available we contacted the numerous vendors that provide our materials for a copy and or we referred to the HMIS for a generic MSDS, next we
- Scanned the documents into the HSMS centralized computer system managed and operated by our Logistics contractor by storage site,
- We then visited each customer storage site to verify if the system was on line and the MSDS's were legible,
- After ensuring the program was operational, each customer was given individual hands-on training on how to access and use the program including; the Fire Department, Safety Office and Environmental Management Office.

For more information concerning our HSMS program and our visions contact Gary M. Voss, Hazardous Materials/Waste (HSMS) Program Manager.

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Contributed by Gary Voss, Hazardous Materials/Waste (HSMS) Program Manager – Detroit Arsenal

Want to talk about your installation for the next "Installation Focus" column? Contact Aaron Tomarchio at 410-436-1231 or e-mail: aaron.tomarchio@aec.apgea.army.mil

HMMP WORKGROUP

A workgroup to discuss and develop a new standard Army HMMP (Hazardous Material Management Program) is being formed. AEC has been tasked by HQDA to develop new standard Army HMMP requirements. The new HMMP will address the changing environmental reporting requirements as well as operational issues associated with the TIM (Transformation of Installation Management) reorganization. MACOM Representatives have been asked to identify installation level individuals representing DOL, DPW, ENV to participate in the HMMP Workgroup.

If you would like to participate in this workgroup, contact your MACOM representative.

HSMS V2.4.1 SQT RESULTS

The Software Qualification Test (SQT) occurred as scheduled on May 20 – May 24. Many scenarios were run against the software. The SQT team generated approximately 25 ECP's/bugs/cosmetic errors. We also determined that 15 of the original Engineering Change Proposals (ECPs) approved for the HSMS v2.4.1 release were not addressed. The majority of them were cosmetic in nature with just a few critical issues.

Based on the condition of the software it was determined that the test was not in fact an SQT and should be changed to a Regression Test. The CAO will need to conduct a formalized SQT (hopefully in June) with a FINAL CD yet to be received from the HSMS development team.

The big question – when will we get HSMS v2.4.1? The good news is that we are ensuring that any new versions of HSMS have been thoroughly tested. Therefore we will probably not be able to get a new release out (provided it meets the ARMY's objectives and standards) until the end of FY02.

Contributed by U.S. Army Environmental Center

HMMP/HSMS ACTIVITIES AT JOINT SERVICES P2 CONFERENCE

The HSMS Team is planning a series of activities to be held during the 2002 Joint Services Pollution Prevention and Waste Management Conference in San Antonio, TX. The events will include a User Group Meeting, designed to give you the latest updates on the HMMP/HSMS program, provide a forum for questions and discussion as well as an opportunity to interact with program managers and other HSMS users. To encourage opportunities for networking, a casual fun "Happy Hour" is being planned. The HSMS team will also have a booth display set-up during the show for one on one discussions with software developers and program representatives. We will keep you posted with more details!

TENTATIVE SCHEDULE

Monday, August 19th
9:00am – 12:00pm	HSMS User Meeting
	HMMP Workgroup Meeting
Tuesday – Thursday	HSMS Booth Display with Demo
TBD	HSMS Happy Hour

NEW ADBMS?

Due to a variety of circumstances, installations may experience personnel turnover/change. If your installation

experiences a change in ADBM personnel, PLEASE contact the CAO ASAP at (888) 800-7242 or hsms@saic.com with contact information for the new ADBM.

Contributed by the Army Environmental Center

NEW INSTALLATION POCS?

As installations experience personnel turnover, the installation HSMS POC may change. If your installation experiences a change in the HSMS POC, PLEASE contact Mr. Ryan Messier at (410) 436-7076 or e-mail at ryan.messier@aec.apgea.army.mil with the new contact information.

Contributed by the Army Environmental Center

COMMUNITY OUTREACH FOCUS: CARTRIDGES FOR KIDS PROGRAM

Containers full of used toner and printer cartridges are being turned into the HAZMART. The money reimbursed to TACOM from these used cartridges directly benefits the Cartridges for Kids Program.

By Arthur Jankowski,
TACOM-Warren Public Affairs Office

Did you ever wonder what happens to those toner and printer cartridges you turn in to the Hazardous Materials Distribution Center (HAZMART) for recycling?

Well, here is the story behind the story. The cartridges are shipped to a recycling company in Colorado, which refurbishes them for resale. In return a refund is provided for each cartridge sent to them, and this is where the Cartridges for Kids Program directly benefits.

The money reimbursed to TACOM is donated to a local school to help supplement funding for needed supplies for students. The intent of the Detroit Arsenal Environmental Management Office is to identify a different school each year, so that all school age children can benefit from the program.

"So far this year, the program has generated $800 in revenue that has been distributed to a local school for the purpose of supplementing their school equipment and supplies," said Gary Voss, TACOM Environmental Office.

How do you play a role? "Don't throw away your toner and printer cartridges. Instead, turn them into the HAZMART to help support the Cartridges for Kids Program," he continued.

Voss has been overseeing the program for the last few years in conjunction with the HAZMART. "By participating in this program we are not only doing a service for our community, but we are also helping the environment," he said.

According to the EPA, toner cartridges will last 450 to 600 years when exposed to the elements in a landfill. Last year, over 30 million cartridges ended up in landfills.

So remember, the next time you think about throwing away your toner/printer cartridge, you will be throwing away precious dollars that could be going to the Cartridges for Kids Program. In addition, you are not being a good steward of the environment by filling up landfills with products that will take hundreds of years to decompose.

REMOTE BARCODE SCANNER UPDATE

As a result of several discussions with installations and MACOM representatives regarding the HSMS Remote Barcode Scanners, a Remote Barcode Scanner Workgroup has been formed to help define functionality requirements required to successfully design a Remote Barcode Scanning device. Surveys will be distributed to HSMS ADBM's to determine what specific functional requirements are needed and desired. The survey is currently being drafted and will be sent to all Installation ADBM's shortly. A prompt reply to this survey can help ensure a timely solution to this issue. If you have any questions about the Remote Barcode Scanner Update, please contact Aaron Tomarchio at Tel: 410-436-1231 or E-Mail: aaron.tomarchio@aec.apgea.army.mil.

HSMS TRAINING DATES

The Army Environmental Center has announced updated dates for HSMS sustainment for Fiscal Year 02. The courses and dates are as follows: **Training calendar for FYO3 is in the process of being developed. Stay tuned to this newsletter or to the HSMS Website for FY03 Training Schedule!**

Application Database Manager (ADBM):

30 July – 9 August 02   APG, MD

Functional User Training – Sustainment:

No additional classes scheduled at this time

Crystal Reports:

No additional classes scheduled at this time

Application Database Manager (ADBM) Training. ADBMs have first priority for available course slots. Army GS employees, followed by installation on-site HSMS contractor, Corps of Engineer HSMS implementation contractors and others are welcome to attend on a space available basis. The course is open to all personnel with Army HSMS associated individuals having priority. The AEC funds the course instruction. Attendees must be funded by the respective site or organization for travel and per diem.

This course has been revised to incorporate 4-days of functional user training (designed to ensure that the assigned ADBM has functional knowledge of how HSMS operates). The remainder of the 9-day course will focus on those skills the ADBM must have to support HSMS operations at the installation. It is not required that the ADBM attend the first 4-days of instruction if they have the functional knowledge to operate HSMS.

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Functional User Training – Sustainment (FUT-S). FUT-S is hands-on user training available to installations that have implemented HSMS. FUT-S is designed as non-installation specific hands-on user training which is geared toward new users or users looking for refresher training on the functionality of the HSMS software. FUT-S instruction includes all HSMS software modules. FUT-S provides installations with a mechanism to help train personnel who are new to the program due to personnel rotation and support for advanced learning initiatives.

This course will expand on the hazardous waste module used by HSMS as well as other functional areas. Please note, the 9-day ADBM course incorporates the 4-day FUT-S instruction. Some space for FUT-S students may be available.

NOTE: If your installation has HSMS Users that did not or were not able to attend v2.4 transition training then AEC highly recommends the FUT-S. The AEC funds the course instruction. Installations or the sending organization must fund the attendee travel and per diem for course attendance.

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Crystal Reports Crystal Reports training is a new course that has been added to the curriculum. It is a 4-day beginner course geared to instruct attendees on how to integrate Crystal Reporting into their HSMS Program. The course begins with basic topics for those who have limited or no knowledge on how to use Crystal Reports. Topics are covered in succession that builds on all of the fundamental Crystal Reporting concepts that are useful for creating HSMS reports. Learn how to generate and have great looking accurate Crystal Reports!

(Some folks with more advanced knowledge could still benefit from the course).

First priority will be given to ADBMs currently supporting Army installations operating HSMS. All others will be accepted on a case-by-case basis. Funding for the travel and per diem costs to attend this training is the responsibility of the installation.

Contributed by the Army Environmental Center and Dynamac Corporation

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TRAINING INFORMATION

For more information on ADBM, FUT-S Training or Crystal Reports training, please contact: Aaron Tomarchio at (410) 436-1231or via email at
aaron.tomarchio@aec.apgea.army.mil

UPCOMING EVENTS

JULY	
30- 9 August	ADBM Training – AEC
AUGUST	
19th – 22nd	7th Annual Joint Services Pollution Prevention and Waste Management Conference and Exhibition – San Antonio, TX

QUICK POLL

Are you or anyone from your installation HMCC/HAZMART planning to attend the Joint Services Pollution Prevention & Waste Management Conference in San Antonio, TX from August 19th – 22nd?
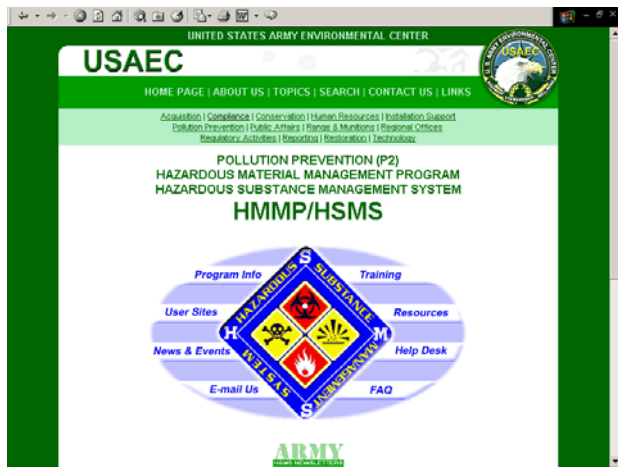
YES I AM ATTENDING

NO I WILL NOT ATTEND

E-mail: aaron.tomarchio@aec.apgea.army.mil With your reply!

VISIT HSMS ONLINE!
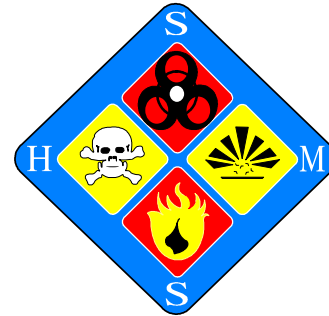*Visit Our Website At:*
http://aec.army.mil/usaec/p2/hsms00.html

publication, and we will add them to the newsletter version that follows their receipt.

Send all input to: <u>aaron.tomarchio@aec.apgea.army.mil</u>

Articles express the opinions of authors, not the Department of Defense or any of its agencies, and do not change or supersede official Army publications.

RATE THIS NEWSLETTER!

We want to hear from YOU, our readers, what you think of the HSMS Newsletter.

Using a scale of 1-4 please rate the usefulness of this letter to your operation.

    4 – Very Helpful & Useful
    3 – Helpful and Useful
    2 – Somewhat Helpful/Useful
    1 – Not at all Helpful/Useful

Is there anything you would like to see in future newsletters?

To date, a majority of respondents have rated this newsletter a 3 "Helpful & Useful".
Please e-mail your comments to Aaron Tomarchio at aaron.tomarchio@aec.apgea.army.mil.

PURPOSE OF THIS REPORT

The purpose of this newsletter is to keep the U.S. Army community abreast of ongoing activities associated with the implementation of HSMS and to distribute summary articles that provide useful items of interest to all concerned members. It is recognized that this publication now transcends the Army community and embraces other military services and Federal agencies. This Newsletter is not limited to items of interest focused on the HSMS software but encompasses the entire spectrum of hazardous materials and waste management business practices as they pertain to the HSMS Program.

Everyone is invited to submit articles, problem descriptions, comments, or other pertinent information of interest to fellow members. If possible, keep article size to one-half to three-quarters of a page. Mail (e-mail) your items for